



ADMINISTRATOR OF CURRICULUM/INSTRUCTION CERTIFICATE

The Administrator of Curriculum/Instruction certificate is valid for service as an Administrator of Instruction and/or Curriculum in the public schools of the State of Rhode Island.

I. **Certificate of Eligibility for Employment (CEE)** – valid for three (3) years.

The initial certificate in Rhode Island for all areas of certification is a CEE. The CEE is used to seek regular employment in the public schools of Rhode Island for the field identified on the CEE. The CEE is also valid for service as a substitute teacher. If regular employment is not secured in the three (3) year period, the CEE can be renewed every three (3) years until regular employment is secured. To be issued a CEE as an administrator of curriculum/instruction an individual needs to satisfy all of the following:

- A. An advanced degree-Doctorate Degree, Certificate of Advanced Graduate Study, or a Master's Degree to include course work in each of the following areas of study: Learning Theory; Curriculum Theory, Design, and Development; Supervision Theory, Application and Practice; Instructional Theory, Application and Practice; Research and Evaluation Related to Curriculum and Supervision of Instruction.
- B. Eligibility for a Rhode Island teaching certificate.
- C. Six years of professional education experience to include at least three years of documented teaching experience.

Individuals who do not renew their CEE or Professional Certificate within six (6) months from the date of expiration may be required to complete additional requirements under new regulations to re-instate the expired certificate.

II. **Professional Transitional Certificate** - valid for one (1) year.

- A. The professional transitional certificate is issued to individuals who secure regular employment in the public schools of Rhode Island. Upon securing regular employment in Rhode Island, the CEE is used to request a one (1) year professional transitional certificate. When applying for a one (1) year professional transitional certificate the applicant must submit the CEE along with documentation from the employing authority that regular employment has been secured in the certification area of the CEE.
- B. Professional certification may be renewed with the submission of a completed application and payment of the renewal fee..

Applicable to certificated expiring after August 31, 2010.